

Job Description: Public Works Water/Sewer Operator



Public Works

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Reports to: Water Foreman & Superintendent

Full-time

Supervises: None

Non-Exempt

GENERAL PURPOSE

This position works under the direction of the Public Works Director and the Water Division Manager. Responsibilities include operating a variety of equipment in the construction, operation, repair, maintenance, and replacement of City streets, right-of-way, culinary water, pressurized irrigation, and sanitary sewer.

FUNCTIONS AND DUTIES

- Inspect, maintain, and/or repair utility infrastructure, including water lines, sewer lines and pressure irrigation systems.
- Perform required labor involved in construction, reconstruction, and maintenance projects, including pavement repair, trench digging, pipe laying, and sampling.
- Traverse assigned routes by foot and/or vehicle, take readings of water meters, and input accurate data.
- Perform water service disconnects, reconnects, new service orders, and investigative inquiries.
- Maintain a variety of records relating to inspections, maintenance activities, water meter placement, consumption, etc.
- Determine the locations of utility lines prior to excavation.
- Contact and provide notices to residents and business owners in areas where water service will be interrupted.
- Drive trucks of various sizes and weights and operate a variety of powered construction and maintenance equipment.
- Communicate with co-workers, citizens, and others in a courteous and professional manner.

MINIMUM QUALIFICATIONS

Education:

- High School diploma or GED
- Valid drivers' license required
- CDL must be obtained within 12 months of hire

Experience:

- One (1) year of progressively responsible experience in Public Works desired
- Equipment operating experience on light and heavy equipment desired

Knowledge/Skills/Abilities:

- Considerable knowledge of the materials, methods, practices and equipment of public works field operations such as water, sewer, maintenance, repair of streets, mechanical maintenance, automotive fleets, and safety practices.

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- The hazards of work in public rights-of-way and safety precautions.
- Mathematical principles as required by a general high school curriculum.
- Water and Sewer repair, maintenance, and installation.
- Local infrastructure including the location and source of major utilities, rights-of-way, public property, and public buildings.
- Ability to work in all types of weather at all hours of the day for a prolonged period of time.
- Ability to understand and effectively carry out written and oral instructions.
- Complete and maintain accurate written reports.
- Ability to establish and maintain effective working relationships with the general public and other employees.
- Ability to analyze problems, identify alternative solutions, project consequences of proposed actions, and recommend solutions.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to lift heavy objects with assistance.
- Ability to perform work with recurring movement, including lifting, standing, bending, walking, crawling, or climbing.

WORKING CONDITIONS

- Working conditions may vary.
- Regularly works in hazardous or potentially hazardous conditions.
- The noise level in the work environment is usually outdoors and loud.

DISCLAIMER

The City of Pleasant Grove is an equal opportunity employer without regard to race, religion, sex, pregnancy, genetic information, age, national origin, color, sexual orientation, gender identity, citizenship, disability, veteran or military status, or any other factor protected by the law. Reasonable accommodations may be made for otherwise qualified individuals who require and request such accommodation.

The intent of this job description is to provide a representative summary of the major responsibilities and duties performed on the job. It is not intended to be an exhaustive list of all job-related duties and responsibilities that an employee may perform. An employee in this position will be required to perform any other job-related duties required by their supervisor. This job description is not intended to and does not infer or create any employment, compensation, or contract rights to any person or persons. This updated job description supersedes prior descriptions for the same position. Management reserves the right to add or change duties at any time.